

## 20" Floor Drill Press



# **Operator's Manual**

Record the serial number and date of purchase in your manual for future reference.

Serial Number:	Date of purchase:
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For technical support or parts questions, email techsupport@rikontools.com or call toll free at (877)884-5167

## **Operator Safety: Required Reading**

**IMPORTANT!** Safety is the single most important consideration in the operation of this equipment. **The following instructions must be followed at all times.** 

There are certain applications for which this tool was designed. We strongly recommend that this tool not be modified and/ or used for any other application other than that for which it was designed. If you have any questions about its application, do not use the tool until you have contacted us and we have advised you.

### **General Safety Warnings**

**KNOW YOUR POWER TOOL.** Read the owner's manual carefully. Learn the tool's applications, work capabilities, and its specific potential hazards.

### **A DANGER**

#### **ALWAYS GROUND ALL TOOLS.**



If your tool is equipped with a three-pronged plug, you must plug it into a three-hole electric receptacle. If you use an adapter to accommodate a two-pronged receptacle, you must attach the adapter plug to a known ground. Never remove the third prong of the plug.

#### ALWAYS AVOID DANGEROUS ENVIRONMENTS.

Never use power tools in damp or wet locations. Keep your work area well lighted and clear of clutter.

### **A DANGER**

### ALWAYS REMOVE THE ADJUSTING KEYS AND WRENCHES FROM TOOLS AFTER USE.

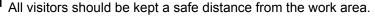


Form the habit of checking to see that keys and adjusting wrenches are removed from the tool before turning it on.

ALWAYS KEEP YOUR WORK AREA CLEAN. Cluttered areas and benches invite accidents.

#### A DANGER

#### ALWAYS KEEP VISITORS AWAY FROM RUNNING MACHINES.





#### ALWAYS MAKE THE WORKSHOP CHILDPROOF.

**Childproof** with padlocks, master switches, or by removing starter keys.

### **▲ DANGER**



NEVER OPERATE A TOOL WHILE UNDER THE INFLUENCE OF DRUGS, MEDICATION, OR ALCOHOL.

#### **A DANGER**



### ALWAYS WEAR PROPER APPAREL.

Never wear loose clothing or jewelry that might get caught in moving parts. Rubber-soled footwear is recommended for the best footing.

#### **▲ DANGER**



#### ALWAYS USE SAFETY GLASSES AND WEAR HEARING PROTECTION.

Also use a face or dust mask if the cutting operation is dusty.

#### A DANGER



#### **NEVER OVERREACH.**

Keep your proper footing and balance at all times.

#### A DANGER



#### **NEVER STAND ON TOOLS.**

Serious injury could occur if the tool is tipped or if the cutting tool is accidentally contacted.

### **A DANGER**

#### **ALWAYS DISCONNECT TOOLS.**

Disconnect tools before servicing and when changing accessories such as blades, bits, and cutters.



#### ALWAYS AVOID ACCIDENTAL STARTING.

Make sure switch is in "OFF" position before plugging in cord.

NEVER LEAVE TOOLS RUNNING UNATTENDED.

#### **A DANGER**

#### ALWAYS CHECK FOR DAMAGED PARTS.



Before initial or continual use of the tool, a guard or other part that is damaged should be checked to assure that it will operate properly and perform its intended function. Check for alignment of moving parts, binding of moving parts, breakage of parts, mounting, and any other conditions that may affect its operation. A guard or other damaged parts should immediately be properly repaired or replaced.

### **Special Safety Rules For Drill Press**

- 1. Do Not operate the Drill Press until it is assembled and you have read the instructions.
- Do not operate the Drill Press unless you are familiar with its safe operation. If you are not familiar with the operation of a Drill Press seek advice from your supervisor, instructor or other qualified individual.
- 3. If you are using a bench top Drill Press, it must be securely fastened to a stand or bench.
- 4. If you are operating a floor Drill Press it must be securely fastened to the floor.
- 5. Always clear the table and work area before turning on the Drill Press.
- 6. Always use drill bits, cutting tools and accessories with a 1/2" shank or less.
- 7. Never place hands near the drill bit, cutting tool or accessory.
- 8. Never wear loose clothing, gloves or ties while operating the Drill Press.
- 9. Always have a firm footing while operating the Drill Press.
- Always keep work surface and work areas clear of debris.
- 11. Never attempt to do set-up work, assembly or layout work on the Drill Press while it is in operation.
- 12. Never start the Drill Press with the drill bit, cutting tool or accessory in contact with the work-piece.
- 13. Always lock all table, column and head locks before turning on the Drill Press.

- 14. Never operate the Drill Press with a damaged drill bit, cutting tool or accessory.
- 15. Always check the drill bit, cutting tool or accessory in tight in the chuck.
- 16. Never operate the Drill Press with the chuck key in the chuck.
- 17. Always adjust the depth stop to avoid drilling into the table surface.
- 18. Never drill material unless it is properly supported. Non flat work-pieces require additional support.
- 19. Always clamp the work piece to the table.
- 20. Always support large work-pieces at the same height as the table.
- 21. Never remove the work-piece or clear the table until the Drill Press comes to a complete stop.
- 22. Always wear a face shield and safety glasses while operating the Drill Press.
- 23. Never operate the Drill Press with missing, damaged, worn, loose or defective parts.
- 24. Never adjust, change speeds or perform maintenance on the Drill Press while it is operating.
- 25. Always clean the work surface and work area when finished operating the Drill Press.
- 26. Always disconnect the power when adjusting or performing maintenance on the Drill Press.
- 27. Always disconnect the power when finished using the Drill Press to prevent accidental operation.

**Note:** This owner's manual is not a teaching aid. Use of this owner's manual is intended to show assembly, adjustments, and general use.

### SAVE THESE INSTRUCTIONS.

Refer to them often.

lable of Contents		
Safety Warnings	2-3	
Drill Press Safety Rules		
Specifications	4	
Contents of Package	5	
Getting To Know Your Drill Press		
Assembly	7-10	
Changing spindle speeds	11	
Setting the spindle lock and drill depth	12	
Maintenance		
Wiring Diagram	13	
Electrical Requirements	14	
Troubleshooting	15	
Parts Explosion	16-18	
Doute 1 ist	40	

### Specifications

Model No.	30-240
Specifications	
Туре	Floor
Horsepower	1 HP, TEFC
Amps	13.5
Volts	120V, 60 Hz
Speed Range (RPM)	180 - 3,865
Speeds	12
Chuck Size	3/4"
Drilling Capacity	1"
Spindle Travel	4-3/4"
Spindle Taper	MT3
Quill Diameter	3"
Overall	
Table	16-1/2" x 18-3/4"
Table Tilts	45°
Table Rotates	360°
Column Diameter	3-5/8"
Height	68"
Base Size	22-3/4" x 16-1/2"
Net Weight	250 lbs.
Shipping Weight	260 lbs.
Shipping Carton	57" x 25-1/2" x 12-1/4"
Warranty	5 Years

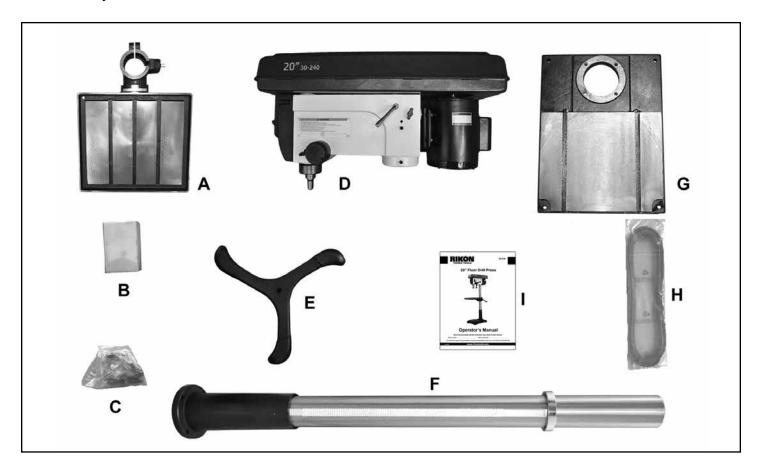
**NOTE:** The specifications, photographs, drawings and information in this manual represent the current model when the manual was prepared. Changes and improvements may be made at any time, with no obligation on the part of Rikon Power Tools, Inc. to modify previously delivered units. Reasonable care has been taken to ensure that the information in this manual is correct, to provide you with the guidelines for the proper safety, assembly and operation of this machine.

### **Contents of Package**

Model 30-240 20" Floor Drill Press is shipped complete in one box.

### **Unpacking and Checking Contents**

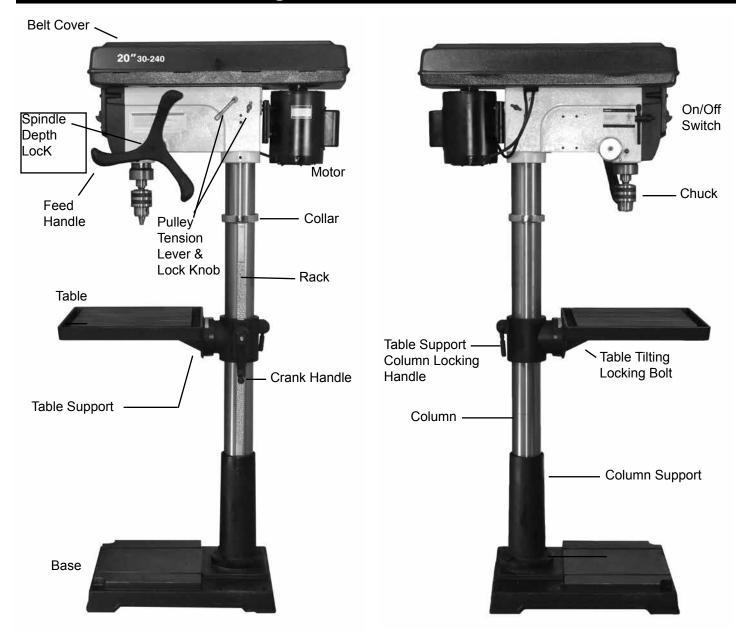
- a. Separate all "loose parts" from packaging materials and check each item with "Table of Loose Parts" to make sure all items are accounted for, before discarding any packaging material.
- b. With the help of another person, carefully lift the Drill Press head out of the box.
- c. Remove protective oil that is applied to the table and column before assembly. Use any ordinary house hold type grease or spot remover.
- d. Apply a coat of paste wax to the table and column to prevent rust. Wipe all parts thoroughly with a clean dry cloth.



### TABLE OF LOOSE PARTS

Item	Part Name	Qty
Α	Table Assembly	1
В	Box with Chuck & Key	1
С	Bag of Loose Parts	1
D	Drill Press Head	1
E	Feed Handle	1
F	Column Assembly	1
G	Base	1
Н	Bag of 2 Belts	1
1	Owner's manual	1

### **Getting to Know Your Drill Press**



### California Propsition 65 Warning

**WARNING:** Some dust created by power sanding, sawing, grinding, drilling, and other construction activities contains chemicals known to the State of California to cause cancer and birth defects or other reproductive harm. Your risk from exposure to these chemicals varies, depending on how often you do this type of work. To reduce your exposure, work in a well-ventilated area and with approved safety equipment, such as dust masks that are specially designed to filter out microscopic particles.

For more detailed information about California Propostion 65 visit www.rikontools.com.

### **Base and Column Assembly**

- 1. Place the base (A-Fig. 1) on a level floor where the machine will be used.
- 2. Attach the column (B-Fig.1) to the base (A-Fig. 1) using four M10x40 hex bolts. Tighten all four bolts.

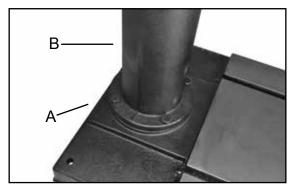
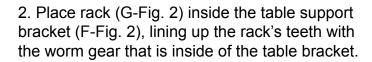


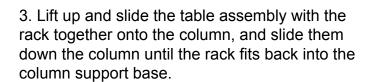
Figure 1

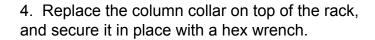
## **NOTE:** Assistance is needed for this next step.

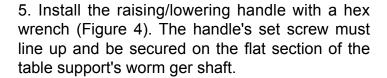
### INSTALLING THE TABLE

1. Using a hex wrench, remove the Collar and Rack from the column.









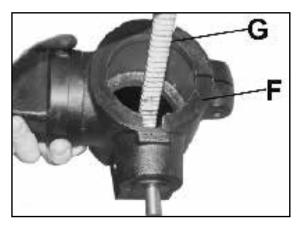


Figure 2

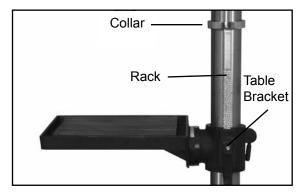


Figure 3



Figure 4

### Continued from page 7

6. Install the locking lever onto the table support bracket and tighten the locking lever (Figure 5).

**NOTE:** Assistance is needed for this next step.

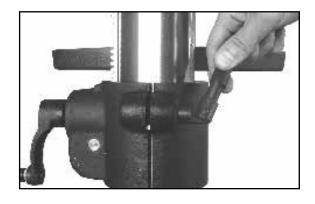


Figure 5

### **Head Assembly**

1. Place the drill press head onto the column as far as it will go (Figure 6). Align the drill press head with the base of the drill press.

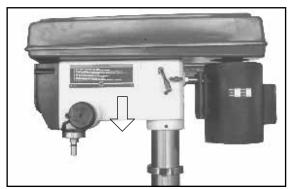


Figure 6

2. Tighten the drill press head to the column by tightening the two set screws on the right side of the head as shown (A-Figure 7).

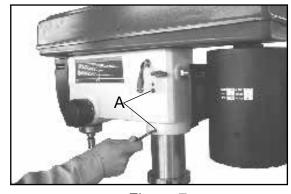


Figure 7

3. Place the feed handle to the hub. Tightening the set screw into the hub through the central hole of feed handle (Figure 8).



Figure 8

4. Install the idler pulley and drive belts. Simply slide the pivot post of the idler pulley into the corresponding hole in the drill press head. The small drive belt (A-27) is mounted to the motor pulley and the large drive belt (A-29) is mounted to the spindle pulley (Figure 9).

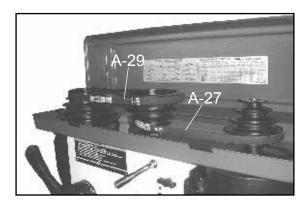


Figure 9

5. Release the locking knobs on the both sides of drill press head. Release the tension on the belt by swinging the tension lever from right to left (Figure 10).

Choose the desired speed by referring to the speed selection chart under the belt cover.



Figure 10

6. To install the belt cover handle, open the belt cover and insert the Philliips head screw through the hole in the center from the inside. Thread the handle on the outside of the belt cover and tighten with a screwdriver (Figure 11).



Figure 11

### INSTALLING/REMOVING CHUCK

**IMPORTANT!** It is important that the chuck and arbor are free of any grease or rust protection. Use ordinary household grease remover.

### **INSTALLING THE CHUCK**

Carefully insert the chuck into arbor, making sure to align the flat part of the chuck with the arbor (Figure 12). Using a mallet or wood hammer, drive the chuck into the arbor. This will properly seat the chuck on the arbor.

**NOTE:** NEVER HIT THE CHUCK ASSEMBLY WITH A METAL HAMMER. This could damage the chuck assembly or spindle.

### **REMOVING THE CHUCK**

- 1. Open the chuck jaws as wide as possible to prevent damage.
- 2. Lower the spindle until the slot in the spindle is exposed. (Fig. 13)
- 3. Position the table approximately 1/2" below the extended chuck.
- 4. Turn the chuck until a through hole is exposed in the spindle.
- Insert the Key-drift provided into the slot. (Fig. 14)
- 6. Gently tap the key-drift with a mallet to release the chuck.

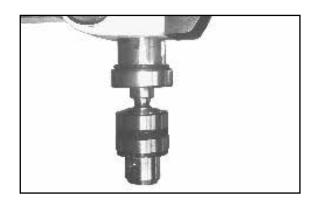


Figure 12

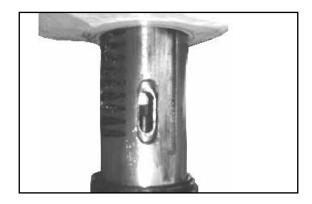


Figure 13

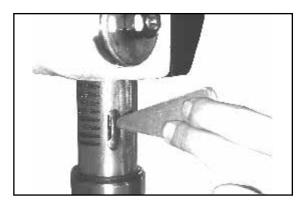


Figure 14

### Changing spindle speeds

### **WARNING!**

Disconnect machine from the power source.

- 1. Turn off and disconnect the power to the Drill Press.
- 2. Open belt cover.
- 3. Release the locking knobs on the both sides of drill press head. Release the tension on the belt by swinging the tension lever from right to left (Figure 15).
- 4. Choose the desired speed by referring to the speed selection chart.
- 5. Place the belt on the pulleys in relation to the speed chosen on the speed selection chart starting with the motor pulley first. (Figure 16).
- 6. Swing back the tension lever until there is approximately 1/2" deflection in the belt.
- 7. Tighten the locking knob on the both sides of drill press head.
- 8. Close the belt guard.

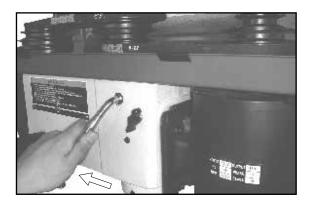


Figure 15

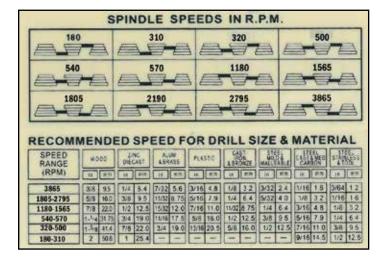


Figure 16

### Setting the spindle lock and drill depth

### **SETTING THE SPINDLE LOCK**

- 1. Loosen the depth stop collar lock (A-Figure.16).
- 2. Lower the spindle to the desired depth. (Figure.18)
- 3. Turn the depth stop collar clockwise until the collar stops (B-Figure.17).
- 4. Tighten the depth stop collar lock.

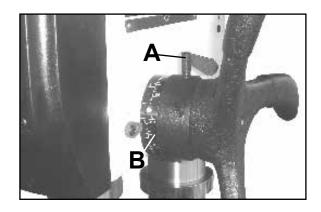


Figure 17

### SETTING THE DRILL DEPTH

- 1. With the spindle in the up position, loosen the depth stop collar lock (A-Figure.17) as shown.
- 2. Turn the depth stop collar clockwise until the pointer reads the desired drill depth on the scale (B-Figure.17).
- 3. Tighten the depth stop collar lock.

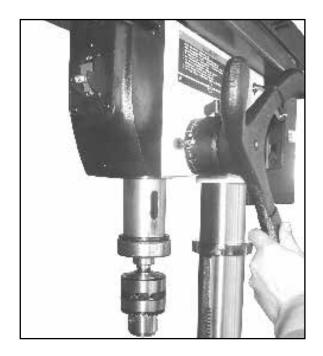


Figure 18

### **Maintenance**

**WARNING:** To avoid injury due to unexpected starting, before cleaning or carring out maintenance work, switch off and disconnect the drill press from the power source.

- 1. Never use water or other liquids to clean the drill press. Use a dry brush.
- 2. Regular maintenance of the drill press will prevent unnecessary problems.
- 3. Keep the table clean to ensure accurate cutting.
- 4. Keep the outside of the machine clean to ensure accurate operation of all moving parts and prevent excessive wear.
- 5. Frequently blow out any dust that may accumulate on the motor.
- 6. Apply paste wax to the table and column, to help keep the surface clean.
- 7. Check belts for wear and replace.

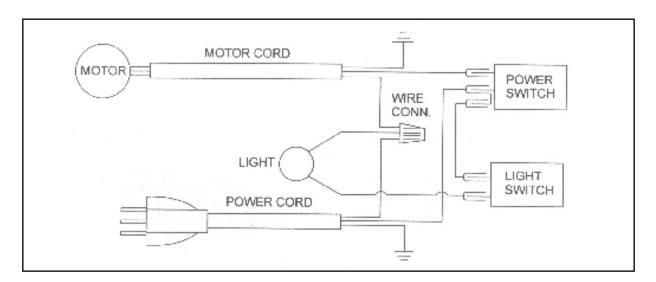
### LUBRICATION

All of the ball bearings are packed with grease at the factory. They require no further lubrication.

Periodically lubricate the worm gear (part# 18A) in the table elevation mechanism, the rack bar (part# 15A), and the spline (grooves) in the spindle (part#11B). This will keep the operation of the drill press smooth.

### WIRING DIAGRAM

WARNING: This machine must be grounded. To avoid electrocution or fire, any repairs to electrical system should be done only by a qualified electrician, using genuine replacement parts.



### **Electrical Requirements**

In the event of a malfunction or breakdown, grounding provides a path of least resistance for electric current to reduce the risk of electric shock. This tool is equipped with an electric cord having an equipment-grounding conductor and a grounding plug. The plug must be plugged into a matching outlet that is properly installed and grounded in accordance with all local codes and ordinances.

Do not modify the plug provided. If it will not fit the outlet, have the proper outlet installed by a qualified electrician.

Improper connection of the equipment-grounding conductor can result in a risk of electric shock. The conductor, with insulation having an outer surface that is green with or without yellow stripes, is the equipment-grounding conductor. If repair or replacement of the electric cord or plug is necessary, do not connect the equipment-grounding conductor to a live terminal.

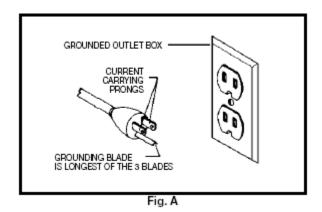
Check with a qualified electrician or service personnel if the grounding instructions are not completely understood, or if in doubt as to whether the tool is properly grounded.

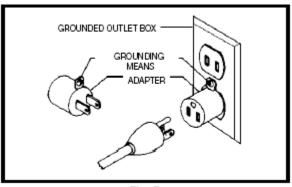
Use only three wire extension cords that have three-prong grounding plugs and three-pole receptacles that accept the tool's plug.\*

Repair or replace a damaged or worn cord immediately.

This tool is intended for use on a circuit that has an outlet that looks the one illustrated in Figure A below. The tool has a grounding plug that looks like the grounding plug as illustrated in Figure A below. A temporary adapter, which locks like the adapter as illustrated in Figure B below, may be used to connect this plug to a two-pole receptacle, as shown in Figure B if a properly grounded outlet is not available.\*\* The temporary adapter should only be used until a properly grounded outlet can be installed by a qualified electrician. The green colored rigid ear or tab, extending from the adapter, must be connected to a permanent ground such as a properly grounded outlet box.

- \* Canadian electrical codes require extension cords to be certified SJT type or better.
- \*\* Use of an adapter in Canada is not acceptable.

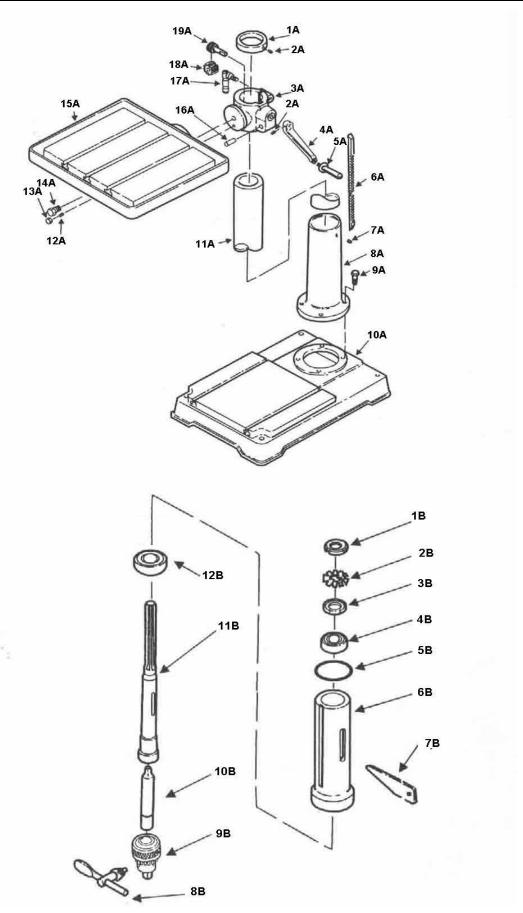




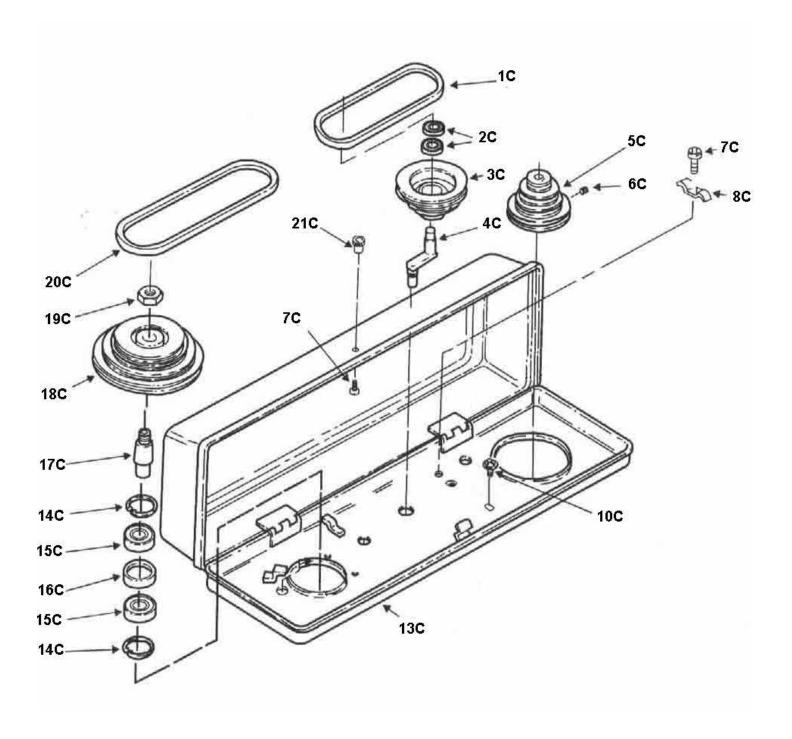
## **Troubleshooting**

TROUBLE	PROBABLE CAUSE	REMEDY	
Noisy Operation	<ol> <li>Incorrect belt tension.</li> <li>Dry Spindle.</li> <li>Loose spindle pulley.</li> <li>Loose motor pulley.</li> </ol>	1. Adjust tension. 2. Lubricate spindle. 3. Checking tightness of retaining nut on pulley and tighten if necessary. 4. Tighten set screws in pulleys.	
Drill Bit Burns	<ol> <li>Incorrect speed.</li> <li>Chips not coming out of hole.</li> <li>Dull drill bit.</li> <li>Feeding too slow.</li> <li>Not Lubricated</li> </ol>	1. Change speed. 2. Retract drill bit frequently to clear chips. 3. Resharpen drill bit. 4. Increase the speed. 5. Lubricate drill bit.	
Drill bit leads off hole not round.	<ol> <li>Hard grain in wood or lengths of cutting lips and/ or angles not equal.</li> <li>Bent drill bit.</li> </ol>	Resharpen drill bit correctly.     Replace drill bit.	
Wood splinters on underside.	No "back up material"     under workpiece.	1. Use "back-up material"	
Wood piece turn loose from hand.	Not supported or clamped properly.	Support workpiece or clamp it.	
Drill bit binds in workpiece.	Workpiece pinching drill bit or excessive feed pressure.     Improper belt tension.	Support workpiece or clamp it.     Adjust tension.	
Excessive drill bit runout or wobble.	<ol> <li>Bent drill bit.</li> <li>Worn spindle bearings.</li> <li>Drill but not properly installed in chuck.</li> <li>Chuck not properly installed.</li> </ol>	1. Use a straight drill bit. 2. Replace bearings. 3. Install drill bit properly. 4. Install chuck properly.	
Quill Returns too slow or too fast.	1. Spring has improper tension.	Adjust spring tension.	
Chuck will not stay attached to spindle, it falls off when trying to install it.	Dirty, grease, or oil on the tapered inside surface of chuck or on the spindles tapered surface.	Using a household detergent clean the tapered surface of the chuck and spindle to remove all dirt, grease and oil.	

## **Parts Explosion**

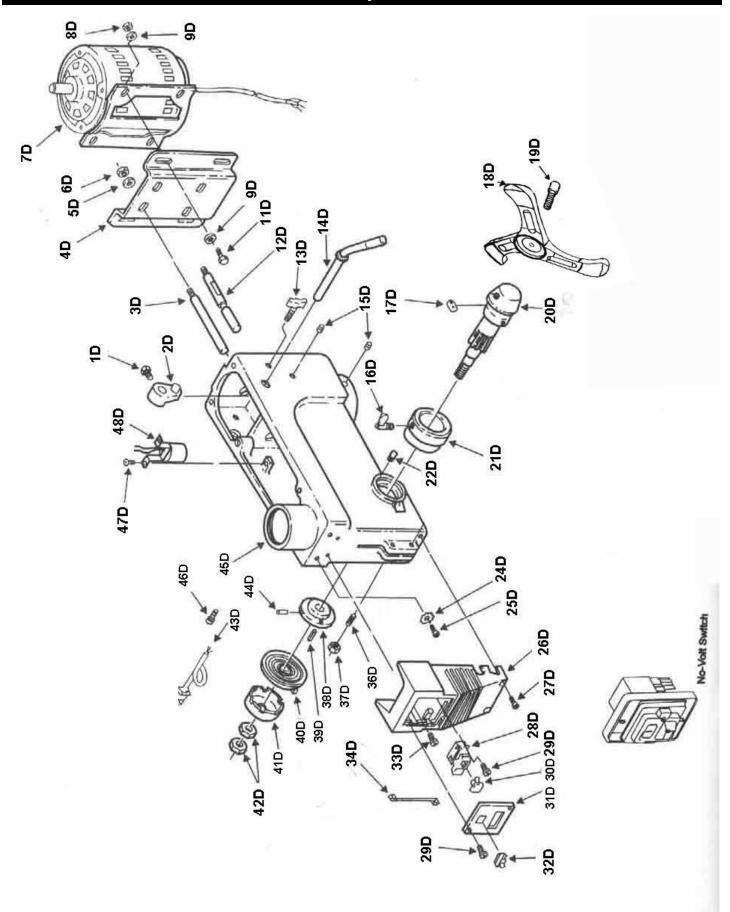


## **Parts Explosion**



**NOTE:** Please reference the Model Number and Key Number when calling for Replacement Parts. For Parts under Warranty, the Serial Number of your machine is required.

## **Parts Explosion**



## **Parts List**

KEY NO.	DESCRIPTION		KEY NO.	DESCRIPTION
1A	Collar-Rack		1D	Screw-Hex Hd M8x1.25-16
2A	Screw-Hex soc Set M6x	1.0-10	2D	Lever-Adjusting
3A	Support-Table w/Indicato	r	3D	Support-Motor Bracket
4A	Crank		4D	Mount-Motor
5A	Handle crank		5D	Lock washer 12mm
6A	Rack		6D	Nut-Hex M12
7A	Screw-Hex Soc Set M10	x1.5-12	7D	Motor
8A	Support-Column		8D	Nut-Hex M8x1.25
9A	Screw-Hex Hd M12x1.75	5-40	9D	Washer 8
10A	Base		11D	Screw-Hex Hd M8x1.25-20
11A	Tube-Column		12D	Support Motor Bracket
12A	Pin-Table Lock		13D	Knob-Motor Adjusting
13A	Nut-Hex Hd M8x1.25		14D	Handle-Belt Tension
14A	Screw-Hex Hd M20x2.5-	50	15D	Screw-Sco Ser M10x1.5-12
15A	Table w/Scale		16D	Lock depth screw
16A	Pin-Gear		17D	Guide Scale
17A	Clamp-column		18D	Cast iron handwheel
18A	Gear-Helical		19D	Hex socket screw
19A	Worm-Elevation		20D	Hub
1B	Nut-Lock M20x1.5		21D	Ring-Depth Stop w/Scale
2B	Ring-Locking		22D	Pin-Stop
3B	Washer		24D	Lock washer-Ext.5
4B	Bearing-Ball 20mm		25D	Screw-Pan Cr M5x8
5B	Washer-Rubber		26D	Box-Switch
6B	Tube-Quill		27D	Screw-Pan Cr M5x16
7B	Key-Drift		28D	Switch
8B	Key-Chuck		29D	Screw-Self Tap Pan Hd
9B	Chuck		30D	Key-Switch
10B	Arbor		31D	Cover-Switch Plate
11B	Spindle		32D	Switch-Rocker
12B	Bearing-Ball 30mm		33D	Switch-Pan Cr M6x12
1C	Belt-"V" A29		34D	Lead Asm.3
2C	Bearing-Ball 15mm		36D	Screw-special Set M10x1.5-27
3C	Pulley Center		37D	Nut-Hex M10x1.5
4C	Pivot-Idler		38D	Seat-Spring
5C	Pulley-motor		39D	Pin-roll 6x16
6C	Screw Soc Set M8x1.25-	·12	40D	Spring-Torsion
7C	Screw Pan Hd M5x0.8-1	2	41D	Cap-Spring
8C	Clamp-Cord		42D	Nut-Hex M12-1.5-8
10C	Screw-Rd Washer Hd M6x1.0-12		43D	Cord-Power
13C	Guard-Pulley w/Labels		44D	Pin-Roll 2.5x10
14C	Ring-Retaining		45D	Head w/Pointer&Trim
15C	Bearing-Ball 30mm		46D	Connector-Wire
16C	Spacer-Bearing		47D	Screw-Pan Cr M6x1.0-12
17C	Insert-Pulley		48D	Socket-Bulb
18C	Pulley-spindle			
19C	Nut-Pulley			
20C	Belt-"V" A33	NOTE: Please	e reference the N	Model Number and Key Number
21C	Knob			Replacement Parts.
		ı • • • • • • • • • • • • • • • • • • •		

when calling for Replacement Parts.

For Parts under Warranty, the Serial Number of your machine is required.

## Notes

Use this section to record maintenance, service and any calls to Technical Support:

# RIKON POWER TOOLS

### 5-Year Limited Warranty

RIKON Power Tools Inc. ("Seller") warrants to only the original retail consumer/purchaser of our products that each product be free from defects in materials and workmanship for a period of five (5) years from the date the product was purchased at retail. This warranty may not be transferred.

This warranty does not apply to defects due directly or indirectly to misuse, abuse, negligence, accidents, repairs, alterations, lack of maintenance or normal wear and tear. Under no circumstances will Seller be liable for incidental or consequential damages resulting from defective products. All other warranties, expressed or implied, whether of merchantability, fitness for purpose, or otherwise are expressly disclaimed by Seller. This warranty does not cover products used for commercial, industrial or educational purposes.

This limited warranty does not apply to accessory items such as blades, drill bits, sanding discs, grinding wheels or belts and other related items.

Seller shall in no event be liable for death, injuries to persons or property, or for incidental, contingent, special, or consequential damages arising from the use of our products.

To take advantage of this warranty proof of purchase documentation, which includes date of purchase and an explanation of the complaint, must be provided.

The Seller reserves the right to effect at any time, without prior notice, those alterations to parts, fittings, and accessory equipment which they may deem necessary for any reason whatsoever.

To take advantage of this warranty, please fill out the enclosed warranty card and send it to: RIKON Warranty 16 Progress Rd. Billerica, MA 01821

The card must be entirely completed in order for it to be valid. If you have any questions please contact us at 877-884-5167 or warranty@rikontools.com.





For more information: 16 Progress Rd Billerica, MA 01821

877-884-5167/978-528-5380 techsupport@rikontools.com