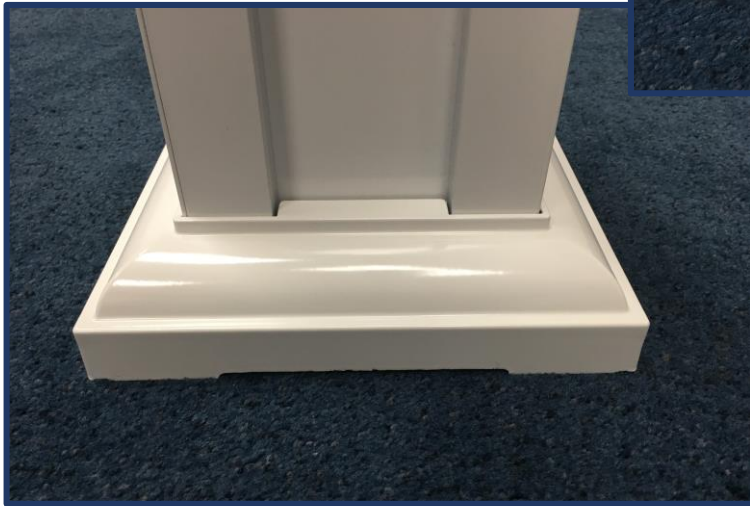


The following photos outline the key difference in the look of traditional panel column caps and bases (utilizing panel inserts) and the new style “tabbed” cap and base

**Traditional
Square Cap/Base**



***NEW* Square
Panel Cap/Base**



Important Notes

1. New style caps and bases are only available in 6” and 8” sizes
2. All sizes of decorative caps and base require panel inserts
3. Any wrap-around application will require panel inserts. New style panel caps and bases can **NOT** be used in wrap-around applications

Panel Column Insert Installation Instructions

For square panel columns that fit one of the following criteria, panel column inserts must be utilized: Column is larger than 8", column utilizes a decorative cap and/or base, customer prefers to utilize panel column inserts in lieu of the tabbed cap/base. The instructions below outline how to install panel column inserts should this process be required.

Panel Column
with Inserts



Panel Column
with no Inserts



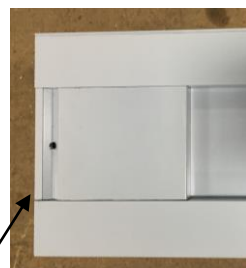
1. Locate panel insert pieces. Typically inserts are packaged within the cap and base box. Each end of the column will require four inserts.



2. Place inserts into recessed area of column staves so that the groove is positioned towards the end of the stave. Alignment will depend on the size of the column

2A. For 6" Panel

Columns: The edge of the insert piece should align flush with the edge of the column stave.



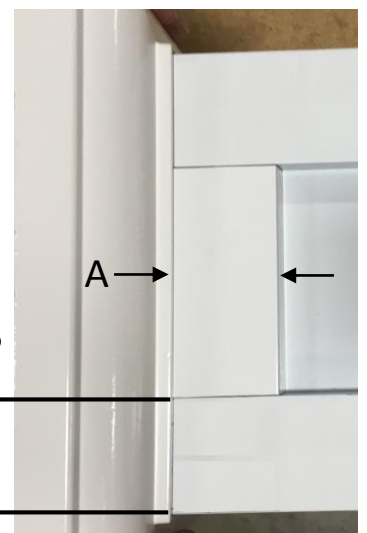
6" Column

The final appearance of a 6" panel column will differ slightly from an 8+" column



2B. For 8" Panel Columns and Larger:

The exposed surface area (A) of the insert should be the same as the width (B) of the column side panel when cap/base is slid over top



8" Column

3. Using the hole in the trim panel groove as a drill template, drill a 1/8" hole through column and attach trim panel to the column with the provided Phillips head screw.
4. Repeat this procedure for the other three staves.
5. Repeat steps 1-3 for the opposite end of the square panel column

